

BEXAR COUNTY EMERGENCY SERVICES DISTRICTS ASSOCIATION



MEETING MINUTES OCTOBER 12, 2023

The Bexar County Emergency Services Districts Association conducted a meeting at Bexar County ESD No. 3, 25408 Canyon Golf Road, San Antonio, TX 78260, to discuss the following:

1. **Call the meeting to order and establish a quorum.** – *The meeting was called to order by Kevin Clarkson (D7) at 12:00 PM. A quorum was established with Mark Montgomery (D2), Ron Haygood (D4), Howard Dalros (D5), Edgar Castillo (D6), Kevin Clarkson (D7), and Lawrence Padalecki, Jr. (D12).*
2. **Pledge of Allegiance.** – *The Pledge of Allegiance was recited.*
3. **Discussion, consideration, and action regarding announcements from the County Commissioner Court and presentation from Commissioner Rebeca Clay-Flores.** – *Commissioner Rebeca Clay-Flores provided an update from the County. The Association recognized her participation in supporting ESDs during the legislative session.*
4. **Discussion, consideration, and action regarding the September 12, 2023, meeting minutes.** – *Lawrence Padalecki, Jr. (D12) motioned to approve the meeting minutes from September 12, 2023, as presented. A second to the motion was made by Howard Dalros (D5). The motion carried with 6-Aye and 0-Ney.*
5. **Discussion, consideration, and action regarding filing a local and federal tax identification number, sales tax exemption, and any other related matters, including but not limited to applying for tax exemption pursuant to IRC 501(c)(4) with the IRS.** – *No action was taken on item 5.*
6. **Discussion, consideration, and action regarding the By-Laws and any other matter related thereto.** – *No action was taken on item 6.*
7. **Discussion, consideration, and action regarding the monthly financial reports, cash reconciliations, and investment reports.** – *Howard Dalros (D5) motioned to approve the financial reports, cash reconciliation, and investment report as presented. A second to the motion was made by Ron Haygood (D4). The motion carried with 6-Aye and 0-Ney.*
8. **Discussion, consideration, and action regarding FY2022-2023 Budget Amendments.** – *Lawrence Padalecki, Jr. (D12) motioned to approve the FY2022-2023 Budget Amendments as presented. A second to the motion was made by Howard Dalros (D5). The motion carried with 6-Aye and 0-Ney.*
9. **Discussion, consideration, and action regarding FY2023-2024 Budget.** – *Howard Dalros (D5) motioned to approve the FY2023-2024 Budget as presented. A second to the motion was made by Lawrence Padalecki, Jr. (D12). The motion carried with 6-Aye and 0-Ney.*

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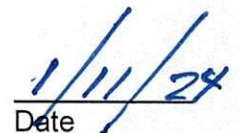


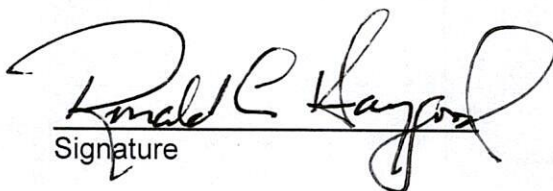
10. **Discussion, consideration, and action regarding FY2022-2023 Tax Return and Annual Audit.** – Raymond Wilkinson (D3) entered the meeting at 12:13 PM. Discussion was had on audit proposals to be reviewed at that next meeting. No action was taken on item 10.
11. **Discussion, consideration, and action regarding the purchasing policy and debit cards.** – The Executive Director will present changes to the purchasing policy at the next meeting for approval. Howard Dalros (D5) motioned to approve ordering debit cards for Lawrence Padalecki, Jr, Kevin Clarkson, and Josh Brown. A second to the motion was made by Edgar Castillo (D6). The motion carried with 7-Aye and 0-Ney.
12. **Discussion, consideration, and action regarding purchasing plaques, business cards, and other potential public relations materials.** – The executive director will order business cards once debit cards arrive and are approved for use. No action was taken on item 12.
13. **Discussion, consideration, and action regarding email, social media, and website development.** – The executive director will add a department website link page to the Association website. No action was taken on item 13.
14. **Discussion, consideration, and action regarding legislative matters, including but not limited to the Association Legislative Mission, Texas 2023 and 2025 Legislative Sessions, local government affairs, future planning, and any other related matters.** – Calendar availability and future meetings were discussed. No action was taken on item 14.
15. **Announcements on future events to include but not limited to the next meeting date, time, and agenda items.** – November 9, 2023, at District 7 Station 115 at 12:00 PM.
16. **Adjourn.** - Lawrence Padalecki, Jr. (D12) motioned to adjourn the meeting at 1:21 PM (13:21). A second to the motion was made by Howard Dalros (D5). The motion carried with 7-Aye and 0-Ney.

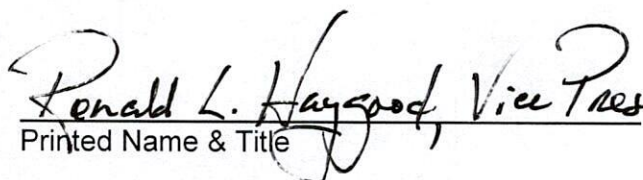
ATTEST:


Signature


Printed Name & Title


Date


Signature


Printed Name & Title


Date