

BEXAR COUNTY EMERGENCY SERVICES DISTRICTS ASSOCIATION



MEETING MINUTES NOVEMBER 9, 2023

The Bexar County Emergency Services Districts Association conducted a meeting at Bexar County ESD No. 7, Station 117, 11615 Galm Road, San Antonio, TX 78254, to discuss the following:

- 1. Call the meeting to order and establish a quorum.** – *The meeting was called to order by Kevin Clarkson (D7) at 12:06 PM (12:06). A quorum was established with David Harris (D2), Raymond Wilkinson (D3), Ronald Haygood (D4), Howard Dalros (D5), Kevin Clarkson (D6), John True (D11), and Lawrence Padalecki, Jr. (D12).*
- 2. Pledge of Allegiance.** – *The Pledge of Allegiance was recited.*
- 3. Discussion, consideration, and action regarding special guest acknowledgment, announcements, and presentations.** – *There was no action taken on item 3.*
- 4. Discussion, consideration, and action regarding the October 12, 2023, meeting minutes.** – *David Harris (D2) motioned to approve the meeting minutes from October 12, 2023, as presented. A second to the motion was made by Lawrence Padalecki, Jr. (D12). The motion carried with 7-Aye and 0-Ney.*
- 5. Discussion, consideration, and action regarding filing a local and federal tax identification number, sales tax exemption, and any other related matters, including but not limited to applying for tax exemption pursuant to IRC 501(c)(4) with the IRS.** – *There was no action taken on Item 5. The Association is now Texas sales tax exempt.*
- 6. Discussion, consideration, and action regarding the By-Laws and any other matter related thereto.** – *There was no action taken on Item 6.*
- 7. Discussion, consideration, and action regarding the monthly financial reports, cash reconciliations, and investment reports.** – *Howard Dalros (D5) motioned to approve the monthly financial reports, cash reconciliation, and investment reports as presented. A second to the motion was made by John True (D11). The motion carried with 7-Aye and 0-Ney.*
- 8. Discussion, consideration, and action regarding FY2022-2023 Tax Return and Annual Audit.** – *Howard Dalros (D5) motioned to approve the proposal from Martinez, Rosario & Co. for \$6,200 to perform an annual audit and file the annual tax return for the Association. A second to the motion was made by David Harris (D2). The motion carried with 7-Aye and 0-Ney.*
- 9. Discussion, consideration, and action regarding the purchasing policy and debit cards.** – *Ronald Haygood (D4) motioned to approve Revision 001 of the Purchasing and Reimbursement Policy. A second to the motion was made by Lawrence Padalecki, Jr. (D12). The motion carried with 7-Aye and 0-Ney.*

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- 10. Discussion, consideration, and action regarding email, social media, and website development.**
 – *There was no action taken on Item 10.*
- 11. Discussion, consideration, and action regarding legislative matters, including but not limited to the Association Legislative Mission, Texas 2023 and 2025 Legislative Sessions, local government affairs, future planning, and any other related matters.** – *Art Martinez and Rudy Rodriguez to provide monthly reports in the future with accomplishments and meetings for the month. There was no action taken on Item 11.*
- 12. Announcements on future events to include but not limited to the next meeting date, time, and agenda items.** – *Members agreed to form a committee for potential SAFE-D presentation. Various ESDs gave updates. Health Insurance to be added to the January agenda. The December meeting will not be held. There was no action taken on Item 12.*
- 13. Adjourn.** – *Lawrence Padalecki, Jr. (D12) motioned to adjourn the meeting at 1:30 PM (13:30). A second to the motion was made by Howard Dalros (D5). The motion carried with 7-Aye and 0-Ney.*

ATTEST:




 Signature

 *Ken Clark* President 1/11/24

 Printed Name & Title Date



 Signature

 *Ronald L. Hayford* Vice Pres. 1/11/24

 Printed Name & Title Date