

# BEXAR COUNTY EMERGENCY SERVICES DISTRICTS ASSOCIATION



## MEETING MINUTES JANUARY 11, 2024

The Bexar County Emergency Services Districts Association conducted a meeting at Bexar County ESD No. 3, 25408 Canyon Golf Road, San Antonio, TX 78260, to discuss the following:


1. **Call the meeting to order and establish a quorum.** – Kevin Clarkson (D7) called the meeting to order at 12:00 PM. A quorum was established with David Harris (D2), Raymond Wilkinson (D3), Ron Haygood (D4), Howard Dalros (D5), Mike Shannon (D6), Kevin Clarkson (D7), Richard Wendt (D11), and Lawrence Padalecki, Jr (D12).
2. **Pledge of Allegiance.** – *The Pledge of Allegiance was recited.*
3. **Discussion, consideration, and action regarding special guest acknowledgment, announcements, and presentations.** – *There were no special guests, and no action was taken on Item 3.*
4. **Discussion, consideration, and action regarding the November 9, 2023, meeting minutes.** – David Harris (D2) motioned to approve the meeting minutes from November 9, 2023 as presented. Lawrence Padalecki, Jr (D12) made a second to the motion. The motion carried with 8-Aye and 0-Ney.
5. **Discussion, consideration, and action regarding filing a local and federal tax identification number, sales tax exemption, and any other related matters, including but not limited to applying for tax exemption pursuant to IRC 501(c)(4) with the IRS.** – *The Association is now Texas Sales Tax Exempt. No action was taken on item 5.*
6. **Discussion, consideration, and action regarding the By-Laws and any other matter related thereto.** – *No action was taken on item 6.*
7. **Discussion, consideration, and action regarding the monthly financial reports, cash reconciliations, and investment reports.** – Howard Dalros (D5) motioned to approve the financial reports, cash reconciliation reports, and investment reports as presented. A second to the motion was made by Richard Wendt (D11). The motion carried with 8-Aye and 0-Ney.
8. **Discussion, consideration, and action regarding FY2022-2023 Tax Return and Annual Audit.** – *Martinez, Rosario & Co will schedule the audit and tax return. No action was taken on item 8.*
9. **Discussion, consideration, and action regarding the purchasing policy and debit cards.** – *No action was taken on item 9.*
10. **Discussion, consideration, and action regarding email, social media, and website development.** – *No action was taken on item 10.*

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11. **Discussion, consideration, and action regarding Automatic Vehicle Location (AVL) Dispatching.** – Discussion on the effects of AVL and Mutual Aid Agreements. The Association will speak with the Fire Marshal's Office regarding dispatch. No action was taken on item 11.
12. **Discussion, consideration, and action regarding a request from PFM Group Consulting LLC to participate in a regional survey for firefighter and EMS compensation.** – Discussion on request. No action was taken on item 12.
13. **Discussion, consideration, and action regarding a class presentation of the creation of BCESDA and legislative effort in 2023 at the 2024 SAFE-D Conference.** – SAFE-D reported they did not have a slot for a presentation. No action was taken on item 13.
14. **Discussion, consideration, and action regarding pooled health insurance coverage for BCESDA and other Emergency Services Districts around Bexar County.** – The Executive Director and ESD5 will work on health insurance coverage for ESDs. No action was taken on item 14. Raymond Wilkinson and David DiHarcé left the meeting at 1:40 PM.
15. **Discussion, consideration, and action regarding government affairs and consulting professional services and any contracts related thereto.** – Discussion on items to be added to the contracts for Martinez de Vara Law Firm and R4 Strategies contracts. David Harris motioned to renew the contract for Martinez de Vara Law Firm and R4 Strategies, including an anytime termination clause and a requirement for monthly written reporting from both entities. Lawrence Padalecki, Jr made a second to the motion (D12). The motion carried with 7-Aye and 0-Ney.
16. **Discussion, consideration, and action regarding legislative matters, including but not limited to the Association Legislative Mission, Texas 2023 and 2025 Legislative Sessions, local government affairs, future planning, and any other related matters.** – Discussion on legislative mission. There was no action on Item 16.
17. **Announcements on future events to include but not limited to the next meeting date, time, and agenda items.** – Add the Social Security presentation, Bexar County Auditor's Office Audit Update, and Political Action Committee. The next meeting will be held at ESD4 on Boerne Stage Road.
18. **Adjourn.** – Lawrence Padalecki, Jr. (D12) motioned to adjourn the meeting at 2:35 PM. A second to the motion was made by David Harris (D2). The motion carried with 7-Aye and 0-Ney.

ATTEST:

  
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Signature

*Kevin Clarkson* President *2/8/24*  
\_\_\_\_\_  
Printed Name & Title Date

  
\_\_\_\_\_  
Signature

*DAVID C HARRIS, sec*  
\_\_\_\_\_  
Printed Name & Title *8 Feb 24*  
Date